

B. Com./B. H. Sc. (Sixth Semester)

EXAMINATION, May/June, 2018

FOUNDATION

Paper – II

**BASICS OF COMPUTER AND
INFORMATION TECHNOLOGY-I**

Time : Three Hours

Maximum Marks : 35 (For Regular Students)

Minimum Pass Marks : 12

Maximum Marks : 50 (For Private Students)

Minimum Pass Marks : 34%

नोट- सभी प्रश्न हल कीजिए। सभी प्रश्नों के अंक समान हैं।

Attempt all questions. All questions carry equal marks.

इकाई – I

(Unit – I)

1. निम्नलिखित को समझाइये (किन्हीं दो)-

(i) Note, handouts and outlines

(ii) Drawing and editing in Power point

(iii) Presentation File formats.

Explain the following (any two)-

(i) Notes, handouts and outlines

(ii) Drawing and editing in Power point

(iii) Presentation File formats.

अथवा

(Or)

Power Point में Slide layouts और Templates को समझाइये।

<http://www.JiwajiOnline.com>

Explain Slide layouts and Templates in Power Point.

इकाई – II

(Unit – II)

2. Hyperlinks से आप क्या समझते हैं ? Hyperlink और action buttons के द्वारा Slides को कैसे connect किया जाता है ? समझाइये।

What do you understand from hyperlinks ?

Explain how slides are connected through hyperlink and action buttons.

अथवा

(Or)

निम्नलिखित को समझाइये (कोई दो)-

(i) Inserting text/data using smart art

(ii) Presenting the slide show

(iii) Trimming of Audio/video.

(3)

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Explain the following (any two)-

- (i) Inserting text/data using smart art
- (ii) Presenting the slide show
- (iii) Trimming of Audio/video.

इकाई - III

(Unit - III)

3. निम्नलिखित functions को उसके Syntax और उपयोग सहित समझाइये (कोई तीन)-

Explain the following functions along with their syntax and use : (any three)-

- (i) COUNT
- (ii) AVERAGE
- (iii) MAX
- (iv) MIN
- (v) ROUND.

अथवा

(Or)

MS-Excel में विभिन्न charts को समझाइये।

Explain various types of charts used in MS-Excel.

इकाई - IV

(Unit - IV)

4. Network Topologies से आप क्या समझते हैं ? इसके प्रकारों को विस्तार से समझाइये।

What do you understand from Network Topologies ? Explain its types in detail.

(4)

http://www.jiwajionline.com

अथवा

(Or)

निम्नलिखित को समझाइये (कोई दो)-

Explain the following (any two)-

- (i) URL
- (ii) Static and Dynamic Website
- (iii) Search engine
- (iv) Cloud computing.

इकाई - V

(Unit - V)

5. Social networking Ethics को विस्तार से समझाइये। Explain Social networking Ethics in detail.

अथवा

(Or)

निम्नलिखित को समझाइये-

Explain the following-

- (i) Computer security issues
- (ii) Cyber Policies.